Royal Ascot Tennis Club constitution 2026

Adopted at the Annual General Meeting on 18 November 2026

This is the Constitution of Royal Ascot Tennis Club as adopted at the Annual General Meeting on 18 November 2026. Schedule A contains the operational regulations adopted separately under Rule 30 and does not form part of the Constitution.

Transitional protection is set out in Rule 12.22. Rule 2.2.9 may be changed only with Management Committee approval followed by 80% written approval from Voting Members.

Adopted: 18 November 2026 Certified by the Secretary: Kim Sedgwick

UNINCORPORATED ASSOCIATION AND COMMUNITY AMATEUR SPORTS CLUB

INTERPRETATION AND OBJECTS

Interpretation

1.1 In this Constitution, unless the context otherwise requires:

Adult Member: means an Adult Member of the Club who is not a Student Member or a Young Adult Member;

AGM: means each or any annual general meeting of the Club;

Business Day: means any day (other than a Saturday, Sunday or public holiday in England) when banks in London are open for business;

Club: means Royal Ascot Tennis Club, an unincorporated association and Community Amateur Sports Club located at Ascot Wood, Station Hill, Ascot, Berkshire SL5 7HF;

Conflict: means a situation in which a Management Committee Member has or can have, a direct or indirect interest that conflicts or possibly may conflict, with the interests of the Club;

Daytime Member: means a Member who may only use Club facilities on Monday to Friday between 8.00 a.m. and 5.30 p.m. Such Members will not be able to represent the Club in evening or weekend league matches; however, they may enter the Club championships but

must be able to play their matches in the evenings or at weekends if necessary to fit in with the needs of full Adult Members;

document: includes, unless otherwise specified, any document sent or supplied in electronic form;

EGM: means each or any extraordinary general meeting of the Club;

Eligible Management Committee Member: means a Management Committee Member entitled to vote on the matter concerned and not excluded by Rule 10;

Family membership: means the subscription arrangement under Rule 12.21, under which eligible individuals are registered as Members individually. It is not a separate membership category.

Game: means the game of tennis or any other racquet sports from time to time;

Honorary Life Members: means Members appointed as such at an AGM following the Management Committee's recommendation and approval by simple majority vote;

Interested Management Committee Member: means a Management Committee Member with a Conflict in relation to the matter concerned;

Junior Member: means a Member aged 11 or over but under 18. A Mini Member who reaches 11 during a paid Membership year may retain Mini Membership until the next renewal. A Junior Member shall transfer on their eighteenth birthday in accordance with Rule 12.20. Junior admission does not require a parent to be a Member or participation in paid coaching;

LTA: means the Lawn Tennis Association;

LTA Disciplinary Code: means the disciplinary code of the LTA in force from time to time;

LTA Rules: means the rules of the LTA as in force from time to time;

Management Committee: means the committee appointed under Rule 4 to manage the Club from time to time;

Management Committee Member: means a member of the Management Committee and includes any person occupying the position of Management Committee Member, by whatever name called;

Member: means a member of the Club admitted from time to time to membership of the Club in accordance with Rule 12 and **Membership** shall be construed accordingly (including

Honorary Life, Mini, Junior, Student and Young Adult Members and individuals covered by a family subscription);

Minis: means Members under 11 years of age on 1 June of the current membership year. Mini admission does not require a parent to be a Member or participation in paid coaching. Appropriate parental consent and safeguarding arrangements may be required.

ordinary resolution: means a resolution passed by more than 50% of votes cast by Voting Members present and voting at a general meeting, unless this Constitution expressly requires another threshold or procedure;

special resolution: means a resolution passed by at least 75% of votes cast by Voting Members present and voting at a general meeting, unless this Constitution expressly requires another threshold or procedure;

Student Member: means a Member who is a full-time student. Students, on production of valid student ID, will be admitted on payment of appropriate fees provided that they are receiving full time education at school, college, university, or other similar establishment.

Voting Members: means individual Members aged 18 or over on the date of the relevant meeting, including Adult, Young Adult, Daytime, Student and Honorary Life Members, whose membership is current and whose voting rights are not suspended under the Club's disciplinary procedure. Each Voting Member has one vote, irrespective of subscription rate or offices held. No person has an additional vote by virtue of being Junior Secretary.

Young Adult Member: means a Member aged 18 to 29 inclusive on 1 June of the relevant Membership year, or on admission or transfer if joining or transferring later. Young Adult Membership is intended to encourage the retention and participation of younger adult players;

1.2 References to Rule or Rules are to the rules of this Constitution.

Object

2.1 The main purposes of the Club are to provide facilities for and to promote participation in the amateur sport of tennis in Ascot. The Club is a Community Amateur Sports Club and has been awarded such status by HMRC. The Club shall comply with all rules and regulations applicable to that status.

2.2 The object for which the Club is established is:

2.2.1 to provide facilities for and generally to promote, encourage and facilitate the playing of the Game;

2.2.2 to provide and maintain the Club's premises and Club-owned equipment for the use of its Members;

2.2.3 to provide the other ordinary benefits of an amateur sports club;

2.2.4 to reinvest any surplus income or profits in the Club or otherwise towards promoting the Club's sporting purposes and always in accordance with applicable law and regulation in relation to Community Amateur Sports Clubs;

2.2.5 to sell or supply food or drink as a social adjunct to the sporting purposes of the Club;

2.2.6 to maintain the Club's registration with the LTA and any applicable affiliation to the relevant county tennis association;

2.2.7 to do all such other things as the Management Committee thinks fit to further the interests of the Club, to advance and safeguard the interests of the Game, to promote increases in participation at all levels of the Game or as are otherwise incidental or conducive to the attainment of all or any of the objects stated in this Rule;

2.2.8 To arrange matches with other clubs and Club championships.

2.2.9 To apply the Club's funds solely towards promoting the Club's sporting purposes and always in accordance with applicable law and regulation in relation to Community Amateur Sports Clubs. No funds or other property of the Club shall be paid to, or distributed among, Members except as may be authorised by these Rules and applicable law and regulation. In the event of dissolution, any remaining funds and assets shall be dealt with under Rule 25. The guarantors of any LTA loan shall have first call on Club funds to pay off loan instalments and interest. This Rule 2.2.9 may be changed only after approval of the proposed change by the Management Committee. The proposed change shall then be circulated to all Voting Members for explicit written approval. It shall take effect only if approved in writing by at least 80% of Voting Members. The result shall be recorded in the minutes.

Number and Composition of the Management Committee

3.1 Unless otherwise determined by ordinary resolution, the number of Management Committee Members shall be subject to a maximum of twelve, but shall not be less than four. The Management Committee will include as a minimum, a Chairman, Secretary, Treasurer and a Welfare Officer.

3.2 The Club shall be managed by a Management Committee which may comprise the following:

3.2.1 the Chairman;

3.2.2 the Secretary;

3.2.3 the Treasurer;

3.2.4 the Welfare Officer;

3.2.5 the Social Secretary; and

3.2.6 if deemed appropriate or necessary, a Membership Secretary, Match Secretary, Men's and Ladies' Captains, Junior Secretary and any other relevant officers.

3.3 The Social Secretary will provide to the Management Committee at the beginning of the Club year a list of recommended social events and will update this list over the year. The Social Secretary will be responsible for involving appropriate members of the Club in planning, organising and helping with the events.

3.4 Any casual vacancy in the officers or members of the Management Committee may be filled by the Management Committee at its discretion.

3.5 Unless expressly forbidden by the AGM, the Management Committee has the power to co-opt for special or general business

3.6 Each Management Committee Member agrees to be bound by and subject to this Constitution, the Club's regulations and any applicable rules of the county tennis association to which the Club is affiliated, the LTA Rules and the LTA Disciplinary Code.

3.7 The Management Committee may delegate any of the powers that are conferred on them by this Constitution to such person, or committee, by such means (including power of attorney), to such extent, in relation to such matters and on such terms and conditions as they think fit. If the Management Committee Members specify, any such delegation may authorise further delegation of Members' powers. The Management Committee may revoke any delegation or alter its terms and conditions.

3.8 The Management Committee Members may exercise all of the powers of the Club for the purposes of the management of the Club including the entry into contracts as agent for the Members.

3.9 The Management Committee Members from time to time shall be indemnified out of the assets of the Club for all expenses and other liabilities properly incurred by them in the management of the affairs of the Club.

Appointment of the Management Committee

4.1 The Voting Members may by ordinary resolution appoint a person who is willing to act as a Management Committee Member, either to fill a vacancy or as an addition to the existing Management Committee but the total number of Management Committee Members shall not exceed any maximum number fixed in accordance with this Constitution.

4.2 Before any Management Committee Member is elected the Club must:

4.2.1 consider the skills and diversity of the prospective Management Committee Member;

4.2.2 consider whether the prospective Management Committee Member would satisfy the HMRC fit and proper person test to be involved in the general control, management and administration of the Club;

4.2.3 ensure he/she signs a letter of appointment which sets out the role and the responsibilities the elected Management Committee Member is expected to fulfil.

Retirement of Management Committee Members

5.1 Any Management Committee Member who is appointed shall hold office for a one year term from the meeting at which he or she is appointed. He or she will be eligible for re-appointment.

5.2 At the general meeting immediately following the end of the Management Committee Member's term as detailed in Rule 5.1 the relevant Management Committee Member shall retire from office. A retiring Management Committee Member may offer himself or herself for re-appointment by the Voting Members and a Management Committee Member that is so re-appointed will be treated as continuing in office without a break.

Voting Members' reserve power

6.1 The Voting Members may, by special resolution, instruct the Management Committee to take, or refrain from taking, any specified lawful action.

6.2 No such special resolution invalidates anything which the Management Committee have done before the passing of the resolution.

Calling a Management Committee Meeting

7.1 Any Management Committee Member may call a Management Committee meeting by giving not less than 5 Business Days' notice of the meeting (or such lesser notice as all the Management Committee Members may agree) to the Management Committee Members.

7.2 The Management Committee must hold at least four meetings every calendar year.

7.3 Management Committee meetings may be held in person, electronically or by a combination of both, provided that all participants can communicate with one another in real time. An eligible participant attending electronically counts towards the quorum and may vote. If technical failure prevents effective participation or the quorum is lost, affected business shall be paused or adjourned.

Quorum for Management Committee Meetings

8.1 Subject to Rule 8.2, the quorum for the transaction of business at a Management Committee meeting is at least 3, at least one of whom shall be Chairman, Secretary or Treasurer.

8.2 For any decision concerning a Conflict or a transaction in which a Management Committee Member has a Conflict, the quorum shall be at least three Eligible Management Committee Members, excluding all Interested Management Committee Members. No named officer need be included in that quorum. Where fewer than three are available, the decision shall be referred to a general meeting under Rule 10.4.

8.3 If the total number of Management Committee Members in office for the time being is less than the quorum required, the Management Committee Members must not take any decision other than a decision:

8.3.1 to appoint further Management Committee Members; or

8.3.2 to call a general meeting so as to enable the Voting Members to appoint further Management Committee Members.

Casting Vote

9.1 Decisions of the Management Committee shall be made by a simple majority.

9.2 If the number of votes for and against a proposal at a Management Committee meeting are equal, the Chairman or other Management Committee Member chairing the meeting shall have a casting vote.

Management Committee Member Conflicts of Interest

10.1 A Management Committee Member shall declare promptly the nature and extent of any actual or potential Conflict, including an interest of a person or organisation connected with them. The Secretary shall maintain a register of declared interests and record declarations in the relevant minutes.

10.2 An Interested Management Committee Member may provide factual information at the request of the unconflicted decision-makers but shall then withdraw from discussion and decision-making, shall not count in the quorum and shall not vote on the matter or its authorisation. Relevant papers may be withheld where necessary to manage the Conflict.

10.3 Subject to Rule 8.2, the Eligible Management Committee Members may authorise a Conflict or the proposed transaction only if satisfied that it is in the Club's interests, on fair and reasonable terms and consistent with its objects and CASC requirements. The decision, reasons, conditions and exclusions shall be recorded. No authorisation may permit the interested person to vote or count in the quorum on that matter.

10.4 Where Rule 8.2 requires referral, the proposal shall be decided by ordinary resolution at a general meeting, with the nature of the Conflict disclosed in the notice. Interested Management Committee Members shall not vote or count towards the quorum for that item. The applicable general meeting

quorum must be met by unconflicted Voting Members. If it cannot be met, the proposal shall not proceed.

10.5 Any authorisation may be subject to conditions and may be reviewed, varied or revoked by the unconflicted decision-makers. The Interested Management Committee Member shall comply with those conditions. Variation or revocation does not invalidate acts properly done under a previous authorisation.

10.6 A Member or a connected person or organisation may supply goods or services to the Club only on terms approved under this Rule and Rule 19.3. No benefit may be retained unless properly authorised. Independent checking of the Club's accounts shall not be undertaken by a person whose interest would compromise that independence.

10.7 An interest shared with Members generally, such as the annual subscription for an entire membership category, does not by itself require withdrawal, unless the decision confers a particular personal advantage beyond that shared interest. Any doubt shall be decided and recorded by the unconflicted decision-makers.

10.8 This Rule does not require disclosure of information where disclosure would breach a legal duty of confidentiality to a third party. The existence and nature of the Conflict must still be disclosed so far as lawful, and the Interested Management Committee Member shall not participate in the decision.

Records of Decisions to be Kept

11.1 The Management Committee shall keep permanent, readable records of its meetings and decisions, including attendance, declarations of interest, the quorum, resolutions, votes, reasons where required and any delegated authority. Electronic records are permitted and shall be stored securely with appropriate backup and access controls.

11.2 A Management Committee decision may be taken without a meeting by a written electronic resolution sent to every Management Committee Member entitled to receive it, allowing a stated reasonable response period of at least two Business Days unless all Management Committee Members agree a shorter period. The proposal, supporting papers, responses and result shall be retained. Silence is not consent.

11.3 An electronic resolution passes only if more than half of all Management Committee Members eligible to vote approve it, with at least three approvals including at least one of the Chairman, Secretary or Treasurer. For a Conflict decision, at least three unconflicted approvals and a majority of all Management Committee Members are required; no named officer is required. Rule 10 applies throughout. Any Management Committee Member may require a meeting before the response deadline, in which case the proposal shall be decided at a meeting instead.

11.4 A written electronic resolution meeting these requirements has the same effect as a decision at a Management Committee meeting and shall be reported in the minutes of the next meeting. Informal chat messages alone do not authorise a decision unless this procedure has been followed.

Membership

12.1 Membership shall be open to anyone interested in the Game without discrimination, including on grounds of sex, age, disability, ethnicity, nationality, sexual orientation, religion or belief. Admission and access to facilities shall be open, transparent and objective and comply with applicable CASC requirements. Playing ability, family connections, former membership, willingness to volunteer or the amount an applicant will pay shall not determine admission or waiting-list priority. Every Member, as a condition of Membership, agrees to be bound by this Constitution, Club regulations and the LTA Rules and LTA Disciplinary Code as set out in Rule 27.

12.2 The Management Committee may limit membership only by reference to demonstrable facility capacity and safe, fair access, using published, non-discriminatory criteria consistent with applicable LTA guidance and CASC requirements. Capacity decisions shall be made by simple majority under Rule 9 and recorded with reasons. No quota shall reserve vacancies for players of a particular ability or fee level. New Members shall pay the applicable joining fee and quarterly pro-rata annual subscription, subject to approved affordability arrangements. Fees shall be set under Rule 12.5.

12.3 The Membership shall consist of the following categories:

12.3.1 Adult Member;

12.3.2 Daytime Member

12.3.3 Junior Member;

12.3.4 Mini Member

12.3.5 Student Member;

12.3.6 Honorary Life Member

12.3.7 Young Adult Member.

12.4 Members shall have the playing and booking rights applicable to their Membership category. Young Adult Members shall have the same playing and booking rights as Adult Members. Reduced or concessionary subscriptions shall not of themselves reduce voting rights. Voting rights are governed by the definition of Voting Members in Rule 1.1.

12.5 The Management Committee shall set annual subscriptions and joining fees by a minuted simple-majority decision at a quorate meeting, subject to the following Member approval controls. For each existing subscription category, the Management Committee may approve an annual increase of no more than 5% over the published annual rate for the immediately preceding Membership year. The cap applies to the cumulative increase for the year, not to each separate decision; unused headroom cannot be carried forward.

12.5.1 In setting fees, the Management Committee shall consider operating costs, maintenance and replacement needs, financial sustainability, affordability and retention of younger players. It shall assess Membership and participation costs against applicable CASC limits and provide and publicise any necessary affordable participation arrangements for people on low or modest incomes. Fees and compulsory costs must not present a significant obstacle to participation.

12.5.2 The Management Committee shall notify Members of approved renewal subscriptions, joining fees and payment terms under Rule 24 at least 28 clear days before renewal. The schedule shall identify each category's previous and new rates, percentage change, any required Member approval, concessions and rules for category transfers. Annual payment in advance is the standard; exceptional arrangements are governed by Rule 12.16. The schedule and information on how to request affordability assistance shall be publicly available on the Club website and on request.

12.5.3 The annual subscription for Members joining during the year shall be reduced on a quarterly pro-rata basis. The Management Committee may approve and publish concessionary arrangements and fair pro-rata adjustments for changes of category. Members may choose an eligible category at renewal and may request a change during the year, subject to Management Committee approval and published terms.

12.5.4 A subscription already paid for the current Membership year shall not be increased retrospectively. The Management Committee shall report material changes in subscriptions and the reasons for them to the next AGM for information and discussion. Rule 6 concerning Voting Members' reserve powers continues to apply.

12.5.5 Any increase exceeding 5% for any category requires prior approval by an ordinary resolution at an AGM or EGM, with the proposed rates, percentage increases and reasons included in the notice. Until approval, that increase shall not be charged. The cap must not be avoided by renaming or replacing a category or introducing a compulsory recurring charge. A substantially equivalent replacement category shall use the former category's rate as its baseline; the initial rate of a genuinely new category with no comparable baseline requires Member approval. Joining fees and discretionary hardship concessions may be set by the Management Committee, subject to CASC requirements and without using them to circumvent this Rule.

12.6 Applications shall be assessed consistently under published admission criteria and the following process:

12.6.1 Anyone may apply directly without nomination, sponsorship, a playing trial or approval by existing members. Applications shall be recorded on receipt, and reasonable assistance shall be available to applicants who need it.

12.6.2 The Management Committee shall approve an eligible applicant when a vacancy is available in chronological order under Rule 12.15, unless refusal is justified under Rule 12.7. An applicant's willingness to pay more, undertake coaching or volunteer shall not confer an advantage.

Confirmation of admission shall be sent to each successful applicant in writing in accordance with Rule 24, and their details shall be entered in the register of Members.

12.7 Membership may be refused only for evidenced, non-discriminatory good cause relating to the interests of the Game or the good conduct and interests of the Club. Where Membership limits are reached, applicants shall be placed on the waiting list and shall not be refused solely for lack of capacity. The applicant shall receive written reasons and appeal information and a fair opportunity to respond.

12.7.1 An applicant may appeal a refusal or alleged misapplication of the admission or waiting-list rules within 21 days of notification, with a reasonable extension for good cause. The Management Committee shall arrange review by three impartial people with no involvement in the original decision and no Conflict, appointing external people where necessary. The applicant may provide representations and be accompanied by a supporter. A reasoned written outcome shall normally be issued within 28 days of the appeal; any delay shall be explained. The panel may confirm or overturn the decision or require reconsideration under these Rules. This is the final internal appeal.

12.8 Members shall pay the fees applicable to their Membership category as approved under Rule 12.5, subject to any concession or waiver approved by the Management Committee. An individual covered by a paid family subscription under Rule 12.21 shall be treated as having paid the applicable Membership fee.

12.9 An accepted applicant may exercise Membership rights once the applicable fee has been paid or an approved concession or payment arrangement under Rule 12.16 is in effect and being complied with.

12.10 The Management Committee may establish different classes of Members and set out the different rights and obligations for each class on a non-discriminatory and fair basis, with such rights and obligations recorded in the register of Members.

12.11 The Management Committee shall not restrict the definition of the term Voting Members granted by Rule 1.1 by reason of a Member's membership category or subscription rate.

12.12 At any one time, the Membership will not consist of more than 50% of Members who are not actively participating in the Game.

12.13 Junior Membership, transitions and playing rights are governed by Rules 1.1, 12.4 and 12.20. Junior Members shall have meaningful access to Club facilities without discriminatory admission or access restrictions. The Management Committee may publish proportionate arrangements for supervision, safeguarding and safe participation, consistent with applicable LTA and CASC requirements. Such arrangements shall not make paid coaching or parental Membership a condition of admission or impose a blanket exclusion from general Club play based on ability.

12.14 Applicants connected to existing Members, including spouses, partners and children, and former Members applying to rejoin shall follow the same admission and capacity rules as other applicants. Family subscriptions do not confer admission priority. Continuing Members changing category under Rule 12.20 are not new applicants solely because of that change.

12.15 The Membership Secretary shall maintain a dated waiting list in chronological order of applications. Vacancies shall be offered in that order, subject only to lawful, published eligibility conditions for the Membership sought. No applicant shall be passed over except on a basis expressly permitted by these Rules, including ineligibility for the category sought, declining an offer or failing to respond within the published period.

(a) Existing waiting-list entries shall be reordered on commencement by their original recorded application dates, removing family and former-member preferences. Where a date is uncertain, the Membership Secretary shall seek available evidence, apply a documented consistent approach and notify affected applicants. Existing Memberships shall not be cancelled solely because of this change.

(b) Eligible categories are Mini, Junior, Student, Young Adult, Daytime, Adult and Honorary Life membership, with family subscriptions under Rule 12.21. Categories shall not be used to create ability-based admission quotas or to bypass chronological order. Honorary Life status shall not itself justify restricting ordinary admission.

(c) Offers shall allow a reasonable, published response period applied consistently. Deferrals, declined offers and removals from the list shall be recorded with reasons and notified to the applicant. Admissions shall be recorded at the next Management Committee meeting. Decisions remain subject to Rules 12.7 and 12.7.1.

12.16 The Membership year runs from 1 June to 31 May. Annual subscriptions are payable in full in advance, with renewals due on 1 June. Instalments are not a standard option. In exceptional circumstances, including financial hardship, the Management Committee may approve alternative arrangements confidentially on a case-by-case basis, with terms recorded in writing. The Club shall maintain and publicise any affordability arrangements required for CASC compliance. Membership shall lapse if payment is not received by the due date unless an alternative arrangement, concession or extension has been approved. Members complying with an approved arrangement shall be treated as having paid the subscription due.

12.17 The Club shall keep personal data only for as long as necessary for identified lawful purposes, in accordance with a documented retention schedule approved and reviewed by the Management Committee. Different periods may apply to Membership, financial, safeguarding, disciplinary and historical records where justified. When retention is no longer necessary, data shall be securely deleted or anonymised. Requests to exercise data protection rights, including erasure, shall be considered promptly under applicable law, including any lawful exceptions or continuing retention requirements.

12.18 The Club shall comply with applicable data protection law, including the UK GDPR and the Data Protection Act 2018 as amended. A current privacy notice explaining the purposes and lawful bases for processing, sharing, retention, individual rights and a contact point shall be available on the Club's website and on request in paper form. Access to personal information shall be restricted to those with a legitimate need, with appropriate security and safeguarding controls.

12.19 Any Member withdrawing from active Membership for medical reasons must inform the Membership Secretary in writing as soon as feasibly possible. If agreed by the Management Committee, Membership will be suspended and the relevant and appropriate fee deducted from the following year's Membership fees.

12.20 A Junior Member shall automatically transfer to Young Adult Membership on their eighteenth birthday, or to Student Membership if eligible and requested. No new application, joining fee or return to the waiting list shall be required. No additional subscription shall be payable for the remainder of the Membership year already paid for. From that birthday, the Member shall have the playing and booking rights of their new category and the definition of the term Voting Members in Rule 1.1. At the next renewal the applicable subscription shall be payable, subject to inclusion in family Membership under Rule 12.21. A Young Adult Member who reaches 30 during a Membership year may remain in that category until the next renewal. A Member eligible for both Student and Young Adult Membership may choose either. Other continuing Members changing category shall not, solely because of that change, require a new application or a return to the waiting list; any fee adjustment shall follow Rule 12.5.

12.21 Family membership may include a Young Adult Member aged 18 to 29 who is in full-time education at a school, college, university or similar educational establishment and is included with their parent or parents in a family subscription. Turning 18 shall not, by itself, end eligibility for that family subscription. Living away from the family home temporarily for study shall not, by itself, prevent inclusion.

12.21.1 Each person covered by a family subscription shall be registered individually. A Young Adult Member included in family membership shall retain the same playing and booking rights as an Adult Member and their own vote under Rule 1.1. No separate Young Adult or Student subscription shall be payable while the Member is covered by a valid family subscription.

12.21.2 Full-time education status shall be confirmed on joining or renewing family Membership, and the Management Committee may request reasonable evidence, such as confirmation of enrolment. The Member shall notify the Membership Secretary when full-time education ends. If it ends during a paid Membership year, family coverage may continue until the next renewal, when the Member shall move to an appropriate separate subscription unless otherwise eligible for family Membership. The Young Adult age and renewal provisions in Rules 1.1 and 12.20 continue to apply.

12.21.3 The Management Committee shall set and publish family subscription rates and other eligibility conditions under Rule 12.5. Those conditions shall be consistent with this Constitution and shall not remove the eligibility granted to a Young Adult Member in full-time education by this Rule. Inclusion in family Membership does not confer priority for admission or bypass the Club's admission and capacity rules.

12.22 Transitional protection. On commencement, a Member's subscription already paid for the current membership year remains valid until that year ends. A Member who is already aged 18 or over but remains recorded as a Junior Member shall transfer to Young Adult membership or, if eligible and requested, Student membership under Rule 12.20, without an additional subscription for the remainder of that paid year.

Expulsion of Member

13.1 A Member may withdraw from Membership of the Club on 30 days' clear notice to the Club. Membership shall not be transferable in any event and shall cease immediately on death.

13.2 Members shall comply with the LTA Code of Conduct and applicable LTA Disciplinary Code as in force from time to time. Complaints shall be handled under a written Club procedure following applicable LTA disciplinary guidance and consistent with Rules 13.3–13.10 and 27. Matters requiring external referral shall be referred promptly. For matters determined by the Club, the Management Committee shall appoint three impartial people, including external people where necessary. No complainant, investigator, witness, person with a Conflict or person who has prejudged the matter may decide it. Where misconduct is established on the balance of probabilities, the panel may impose a warning, proportionate conditions, suspension or expulsion, giving reasons and considering the circumstances and applicable LTA sanctions guidance.

13.3 Except for interim protective action under Rule 13.8, the Member shall receive at least 14 clear days' written notice of the hearing under Rule 24, including the allegations, relevant evidence and possible sanctions. Information may be redacted where necessary for lawful confidentiality or safeguarding, but the Member must receive sufficient detail to answer the allegations fairly.

13.4 The Member may respond in writing and attend the hearing, in person or by agreed electronic means, with a supporter. Reasonable adjustments shall be made. A Member under 18 may be accompanied by a parent, guardian or suitable safeguarding supporter. The panel shall consider the evidence and representations fairly; it may proceed in the Member's absence only after a fair opportunity to participate.

13.5 The panel shall send its reasoned decision, any sanction, its effective date and the appeal arrangements to the Member within 7 clear days after the decision. The decision shall be notified confidentially to the Management Committee and recorded securely. The register of Members shall reflect any suspension or termination and any later appeal outcome.

13.6 The Member may appeal in writing to the Secretary, or to an unconflicted officer if the Secretary is involved, within 14 clear days after receipt of the decision. Grounds may include procedural unfairness, an unreasonable finding or sanction, or material new evidence. A reasonable extension may be allowed for good reason. The Management Committee shall arrange a panel of three impartial people, none involved in the original complaint, investigation or decision and none with a Conflict. The Management Committee shall determine whether external people are required to ensure independence and shall appoint them where necessary.

13.7 The appeal panel shall give the Member a fair opportunity to present their case and shall normally hear the appeal within 28 days of receipt, explaining any necessary delay. It may uphold, vary or overturn the decision or direct a fresh hearing by a different panel. A reasoned written outcome shall be issued within 7 clear days after its decision. This is the final internal appeal, without limiting any external right or applicable LTA procedure.

13.8 Where reasonably necessary to protect a child or adult at risk, prevent serious harm or protect the integrity of an investigation, the Welfare Officer and one unconflicted officer, or two unconflicted officers if the Welfare Officer is unavailable or involved, may impose proportionate interim restrictions or suspension. Reasons and scope shall be recorded and notified promptly, so far as safeguarding and lawful confidentiality permit. This is a protective measure, not a disciplinary finding, and shall be reviewed at least every 28 days and ended when no longer necessary. The Member may request prompt review by an independent person appointed by the unconflicted Management Committee, normally within 7 days of the request.

13.9 A disciplinary sanction may take effect pending appeal, but the appeal panel may suspend or vary its operation. Interim safeguards may continue where justified under Rule 13.8. A Member suspended or expelled for misconduct is not ordinarily entitled to a subscription refund; the appeal panel may direct an appropriate refund or credit where fairness requires. Sums properly due remain payable, subject to any appeal decision.

13.10 Safeguarding concerns shall be referred promptly to the Welfare Officer and, where appropriate, the LTA or statutory authorities. Club proceedings shall not obstruct an external investigation, and directions or restrictions imposed by an authorised external body shall be respected. The Management Committee shall maintain and publish safeguarding, conduct and disciplinary policies consistent with this Constitution.

Votes of Members

14.1 The quorum for a general meeting is governed by Rule 17.2.

14.2 Every motion and nomination must be proposed and seconded.

14.3 Candidates for office must be present at the time of election, or have signified beforehand to the Secretary their willingness to serve.

14.4 Every Voting Member present at a general meeting, whether in person or participating electronically under Rule 17.7, shall have one vote. The chair shall verify entitlement and prevent duplicate votes. Votes shall be taken by the method permitted by Rule 14.8.

14.5 No objection may be raised as to the qualification of any person voting at a meeting except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting is valid. Any such objection must be referred to the chairman of the meeting.

14.6 There shall be no right for a Voting Member to vote by proxy. No person may represent more than one Voting Member.

14.7 Unless this Constitution expressly requires another majority or approval procedure, resolutions shall be decided by a simple majority of votes cast by Voting Members present and voting. Abstentions do not count as votes cast. The numbers for, against and abstaining, and the result, shall be recorded in the minutes. Rules 20.1, 29.1 and the enhanced procedure in Rule 2.2.9 remain applicable where relevant.

14.8 Elections shall be by secret ballot. Other voting shall be by show of hands or a verified electronic equivalent unless the meeting resolves to use a secret ballot. A secret electronic ballot must preserve voter confidentiality while permitting verification of eligibility and preventing duplicate voting. The result and total votes shall be recorded. Electronic voting is confined to those participating in the meeting; proxy and advance absentee voting are not permitted.

Annual General Meeting

15.1 The AGM shall be held in November each year, allowing time for the annual accounts to be prepared, approved by the Management Committee for presentation to Members, and circulated before the AGM. Notice shall be given in accordance with Rules 17.1 and 24. A copy of the meeting notice shall also be displayed in the Clubhouse. The annual accounts shall be sent to Voting Members under Rule 24 in sufficient time for their consideration before the AGM. The AGM shall transact the following business:

15.1.1 to approve the minutes of the last meeting

15.1.2 to receive the Chairman's report of the activities of the Club during the previous year;

15.1.3 to receive and consider the accounts of the Club for the previous year;

15.1.4 to consider and vote on amendments of the Rules and Regulations;

15.1.5 Election of officers and Management Committee; and

15.1.6 to deal with any other matters which the Management Committee desires to bring before the Membership.

15.2 The notice of the AGM shall include the agenda, the text of every proposed resolution and the full wording of every proposed constitutional amendment. It shall be received or deemed received by Voting Members at least 21 clear days before the meeting. Constitutional amendments not included in the notice shall not be put to a vote at that meeting.

15.3 Motions, not being amendments to the Rules, may be moved, without prior notice, but the Chairman of the meeting may refuse any motion for which 14 days' notice has not been given, if, in his/her opinion, the matter is of sufficient importance that it ought to have been included in the Agenda accompanying the notice of the meeting.

15.4 In all matters of interpretation of the Rules of procedure, the Chairman of the meeting's decision is final.

15.5 No period greater than fifteen months shall elapse between one annual general meeting and the next.

15.6 Honorary Life Members shall be appointed at an AGM following the Management Committee's recommendation and approval by simple majority vote.

Extraordinary General Meeting

16.1 The Management Committee may call an extraordinary general meeting at any time. On receipt by the Chairman of a written requisition from at least 15 Voting Members identifying the purposes and proposed resolutions, the Management Committee shall issue notice within 21 days and hold the meeting within 49 days of receipt, allowing the notice period required by Rule 17.1. Electronic requisitions are valid if each supporting Member's identity and agreement can be verified.

Procedures at the Annual and Extraordinary General Meetings

17.1 The Secretary shall give every Voting Member at least 21 clear days' written notice of an annual or extraordinary general meeting in accordance with Rule 24, stating its date, time, place, agenda and proposed resolutions, including the full wording of any constitutional amendments. An accidental omission or failure to deliver notice shall not invalidate proceedings, but this does not excuse deliberate omission or a known delivery failure which the Club has not taken reasonable steps to remedy.

17.2 The quorum shall be 10 Voting Members or 5% of all Voting Members, rounded up to the next whole number, whichever is greater. The quorum must be maintained throughout the business transacted. Any higher attendance requirement expressly imposed by this Constitution, including Rule 20.1 for additional borrowing, shall also apply. The presence of named officers is not a condition of the quorum; Rule 17.3 governs who chairs the meeting.

17.3 The Chairman or, in his or her absence, the Secretary shall preside at all meetings of the Club. If the Chairman or Secretary is not present within 15 minutes after the time appointed for the meeting or has signified his or her inability to be present, the Voting Members present may choose one of the other

Management Committee Members present to preside. If no other Management Committee Member is present or willing to preside, the Voting Members present may choose one of their number to be Chairman of the meeting.

17.4 If a quorum is not present within 30 minutes after the appointed time, or ceases to be present during the meeting, the chairman shall adjourn the meeting. The chairman shall specify the date, time and place of its continuation, or state that these will be fixed by the Management Committee, having regard to directions given by the meeting. If the continuation is more than 14 days later, every Voting Member shall receive at least 7 clear days' notice under Rule 24. Only business which could properly have been transacted at the original meeting may be transacted at its continuation.

17.5 The Management Committee Members may attend and speak at annual or extraordinary general meetings, whether or not they are Voting Members. The chairman of the meeting may permit other persons who are not Voting Members to attend and speak at a meeting.

17.6 A Management Committee Member shall take minutes at annual and extraordinary general meetings.

17.7 General meetings may be held in person, electronically or as hybrid meetings. The notice shall specify the venue, if any, joining instructions, voting arrangements and how to obtain reasonable participation assistance. All participants must be able to hear or follow proceedings, speak or submit contributions for consideration in real time, and vote. Eligible electronic participants count as present for quorum and voting purposes, including under Rules 20.1 and 29.1. The chair shall pause, adjourn or repeat affected business if a technical failure materially prevents fair participation, the quorum or reliable voting. An isolated connection failure does not invalidate proceedings unless it materially affects those requirements. Rule 14.6 remains applicable.

Change of Club Name

18.1 The name of the Club may be changed by a decision of the Management Committee or a special resolution of the Voting Members.

Finances

19.1 All surplus income or profits are to be reinvested in the Club. No surpluses or assets will be distributed to Members or third parties. The Club's finances shall be managed in accordance with all applicable law and regulations relevant to CASCs.

19.2 All money payable to the Club shall be received by an authorised person and deposited in an account in the Club's name. The Management Committee shall approve and minute the authorised account operators and payment approvers. Payments may be made electronically or by other approved means.

19.2.1 No person may approve their own expenditure, claim or reimbursement, or a payment to themselves, regardless of amount. Before payment, another Management Committee-authorised person with no Conflict shall examine the purpose, amount and supporting evidence and record approval. This applies also to expenditure incurred or committed by a person on the Club's behalf, even where payment is made directly to a supplier. An approved budget alone does not replace approval of the specific expenditure or claim. The expenditure must be wholly and exclusively for the Club's benefit and any underlying contract, remuneration or other benefit must comply with Rules 10 and 19.3.

19.2.2 Payments above £200 shall be posted by the Treasurer or an authorised deputy and approved before release by a different authorised person, who must also meet Rule 19.2.1. Payments of £200 or less may be processed by one authorised person only where that person is not

approving their own expenditure or claim; otherwise another person's approval must first be recorded. A claimant may enter the payment administratively but may not approve it. Use separate banking authorisation where available; where unavailable, retain written or electronic approval before release. Supporting evidence and approvals shall be retained for every payment. Related payments shall not be split to avoid controls. Standing orders and direct debits may be approved on recorded terms by an eligible person, with fresh approval for changes or payments outside those terms.

19.2.3 The Management Committee shall maintain a written financial controls policy covering budgets, commitments, procurement, payment approvals, cash handling, account access and review. Bank accounts shall be reconciled at least monthly. Money not required for immediate use may be held or invested as the Management Committee decides, having regard to security, liquidity and the Club's purposes. Nothing in this Rule overrides Rules 2.2.9, 20 or 21.

19.2.4 At least quarterly, the Treasurer shall report to the Management Committee payments to officers who posted their own claims and any payment that lacked required independent approval, regardless of amount. An officer includes every Management Committee Member. The report shall identify the recipient, date, amount, purpose, evidence, poster and approver, and explain any missing approval. Unconflicted Management Committee Members shall review the transactions and record their findings, any retrospective decision and corrective or recovery action. The recipient shall not take part in the decision or count in its quorum. Quarterly review is additional oversight: it does not permit self-approval, replace approval before payment or automatically validate a breach.

19.3 The Management Committee may authorise payment for goods or services genuinely supplied to the Club, and reasonable employment-related benefits, only where necessary or appropriate for the Club's purposes, on written terms no more favourable to the recipient than reasonable arm's-length terms. Comparable quotations or other evidence of value shall be recorded where practicable. Any Conflict shall be dealt with under Rule 10. Payments must comply with applicable law and CASC requirements and must not constitute a distribution of surplus or assets. Reasonable expenses may be reimbursed under Rule 19.4. This Rule does not authorise payments to a Member for playing; any such payment must be permitted by the CASC rules.

19.4 The Club may pay any reasonable expenses that the Management Committee Members properly incur in connection with their attendance at meetings of the Management Committee or at annual or other general meetings of the Club or otherwise in connection with the exercise of their powers and the discharge of their responsibilities in relation to the Club.

19.5 The financial transactions of the Club shall be recorded in such manner as the Management Committee thinks fit by the Treasurer.

19.6 Full accounts of the financial affairs of the Club shall be prepared each year.

Borrowing

20.1 The Management Committee may borrow a maximum total amount of £10,000 on behalf of the Club for the purposes of the Club from time to time at its own discretion and with the sanction of a general meeting any further money above that sum. A resolution for additional borrowing shall not be passed unless carried by a majority of at least two-thirds of the Voting Members present and voting at the general meeting, the notice of which contains particulars of the proposed alteration or addition. The number of Voting Members in total required for a resolution relating to additional borrowing to be passed at a General Meeting should be no less than 30 Voting Members.

20.2 When so borrowing the Management Committee shall have the power to raise in any way any sum or sums of money and to arrange the repayment of any sum or sums of money in such manner on such

terms and conditions as it thinks fit provided that in the event that the repayment of any sum or sums is to be secured (in particular by mortgage of or charge upon, or by the issue of debentures charged upon all or any part of the property of the Club) the grant of such security must be approved by the Club at a general meeting.

20.3 The Management Committee shall have no power to pledge the personal liability of any Member for repayment of any sums so borrowed.

20.4 The persons in whom the property is vested in accordance with Rule 21 shall, at the discretion of the Management Committee, make such dispositions of the Club's property or any part thereof, and enter into and execute such agreements and instruments in relation thereto, as the Management Committee may deem proper for giving security for such moneys and the interest payable thereon.

Property

21.1 The property of the Club, other than cash at the bank, shall be vested in two or more persons to deal with the property in accordance with the Constitution. Such persons shall deal with the property as directed by resolution of the Management Committee and entry in the minute book shall be conclusive evidence of such a resolution.

21.2 These persons shall be indemnified out of the assets of the Club by the Club, and the Management Committee shall pay all costs, losses and expenses which any such person may incur or for which he may become liable by reason of any contract entered into or act or thing done by him in good faith in accordance with the instructions of the Management Committee or of a general meeting of the Club or otherwise in the discharge of their duties. The Management Committee may give to any persons, who has incurred or may be about to incur any liability, at the request of or for the benefit of the Club such security by way of indemnity as may seem expedient.

Limitation of Liability

22.1 The Member’s liability under the indemnities at Rule 3.9 and Rule 21.2 is limited to the assets of the Club.

Use of Facilities

23.1 The Club agrees that all coaches and, so far as reasonably practicable, players and other persons using the facilities of the Club will be required, as a condition of such use, to agree to be bound by and subject to this Constitution, the rules and regulations of any county tennis association to which the Club is affiliated, the LTA Rules and the LTA Disciplinary Code.

Means of Communication to be Used

24.1 The Club may communicate with Members by email, its official website, its approved Membership platform, its official WhatsApp community or other Management Committee-approved electronic channels, and by post or hand delivery. The Secretary shall maintain a record of the contact details and formal-notice delivery arrangements for each Member.

24.2 Formal notices include general meeting notices, proposed resolutions and constitutional amendments, renewal fee notices, and individual disciplinary or membership decisions. Formal notices shall be delivered in accordance with Rule 24.4.

24.3 The official WhatsApp community may be used for routine announcements, events, reminders and copies of formal notices. A group, website or noticeboard post does not by itself constitute service. Links may supplement, but shall not replace, delivery of formal notices and accompanying documents under Rule 24.4.

24.4 Email shall be the default for formal communications, providing a durable record which the recipient can retain and reproduce unchanged. Notices shall be sent individually to the recorded email address, with accompanying documents in the email or attached in a retainable format. Where a Member has digital vulnerabilities, accessibility needs or difficulty accessing email, the Management Committee may agree a suitable alternative, including post or hand delivery, and shall record that arrangement. Members shall keep contact details current. WhatsApp participation is voluntary and is not a condition of receiving formal notices or essential Club information.

24.5 An individually addressed email or other agreed electronic notice is deemed received on the next Business Day after transmission, unless the Club receives a failure notification or knows that delivery has failed. A notice delivered by hand is received on delivery. A notice properly addressed and sent by prepaid first-class post within the United Kingdom is deemed received on the second Business Day after posting. For other postal destinations, actual delivery must be evidenced. Known delivery failures shall be followed up promptly using another permitted method; the required notice period runs from the resulting receipt or deemed receipt.

24.6 Clear days exclude both the day a notice is received or deemed received and the day of the meeting, renewal or other event. Other days, including weekends and public holidays, count unless a clause expressly refers to Business Days. The Club shall retain a copy of each formal notice and a record of its dispatch.

24.7 Communications shall be managed in accordance with applicable data protection requirements, the Club's privacy notice, safeguarding policies and code of conduct. Confidential personal, disciplinary and safeguarding matters shall not be posted in community or group channels. Notices concerning a Member under 18 shall also be sent to their recorded parent or guardian where appropriate.

Dissolution

25.1 A resolution to dissolve the Club shall be proposed only at a general meeting and shall be passed by a special resolution of the Voting Members present and voting.

25.2 The dissolution shall take effect from the date of the resolution and the Management Committee shall be responsible for the winding-up of the assets and liabilities of the Club.

25.3 Upon dissolution of the Club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the LTA for use in related community sports, or otherwise as may be required or permitted by applicable law in relation to CASCs.

Bar Rules

26.1 No intoxicating liquor may be supplied to a Member unless he/she has been a Member of the Club for at least two days.

26.2 In accordance with the Club Premises Certificate (available to view behind the bar), alcohol may only be supplied during the hours specified on the said Club Premises Certificate. This also applies to alcohol being supplied to visiting teams and to guests.

26.3 Intoxicating liquor may be sold to persons attending the Club premises for social or other functions organised or authorised by the Club, provided always that the number of such functions shall not exceed twelve in any one year, but no function shall be permitted to which admission may be obtained by payment of money at the door, whether for a ticket or otherwise.

26.4 Intoxicating liquor must not be supplied to any person under the age of 18 and a notice to this effect is to be displayed in the bar area.

26.5 Whilst the Club Premises Certificate permits the supply of alcohol for consumption both on and off the premises the Club's sole aim is to supply alcohol for consumption on the premises.

LTA rules

27.1 Each Member of the Club agrees to be bound by and subject to this Constitution and the Rules and Disciplinary Code of the LTA (all as in force from time to time). Being bound by these Rules is a condition of Membership and, in the event of a conflict between the LTA Rules and this Constitution, the LTA Rules shall apply. This Rule 27 confers a benefit on the LTA and, subject to the remaining provisions of this Rule, is intended to be enforceable by the LTA by virtue of the Contracts (Rights of Third Parties) Act 1999. For the avoidance of doubt, the Members do not intend that any term of this Constitution, apart from this Rule 27, should be enforceable under that Act by any person who is not a Member.

27.2 Any Club sanction for breach of Rule 27.1 shall be imposed through Rule 13, without restricting the LTA's independent disciplinary powers or the Club's duty to comply with an applicable LTA decision.

27.3 Each Management Committee Member, as a condition of election or appointment, and all coaches and, so far as practicable, players and other users of the facilities, as a condition of use, shall agree to be bound by this Constitution, the LTA Rules and the LTA Disciplinary Code as in force from time to time.

27.4 The agreement required by Rule 27.3 shall expressly acknowledge that the Contracts (Rights of Third Parties) Act 1999 applies and that the LTA and the Club may enforce a breach at their option and in their sole discretion.

Regulations

28.1 The area of land that the Club owns is marked on the appropriate plan (a copy of which is held by the Secretary). Members' access to the courts is governed by their Membership rights and the Club's operational regulations. The Management Committee may vary court reservations and operational access arrangements for the safe and effective running of the Club, but shall not override any legal right or property arrangement. Trespassing on adjacent land is not allowed.

28.2 Use of the Club's facilities is subject to operational regulations made under Rule 30. The initial regulations are set out in Schedule A, which is maintained separately from this Constitution.

Alteration of the Constitution

29.1 This Constitution may be altered by resolution at an annual or extraordinary general meeting provided that the resolution shall not be passed unless carried by a majority of at least two-thirds of the Voting Members present and voting at the general meeting, the notice of which contains particulars of the proposed alteration or addition.

Regulations and Standing Orders

30.1 The Management Committee may make, amend or repeal operational regulations for the safe and effective running of the Club, consistent with this Constitution and applicable law. Regulations shall not alter constitutional Membership eligibility, admission or waiting-list provisions, voting rights, subscription-setting authority, borrowing or property safeguards, disciplinary and appeal rights or constitutional amendment procedures. Those matters may be changed only through the applicable constitutional procedure.

30.2 Regulations, including Schedule A, are not part of the Constitution. They and any changes shall be recorded, dated and made available on the Club website and on request. Members shall receive at

least 14 clear days' notice of changes under Rule 24 before they take effect, except where immediate action is reasonably necessary for safety, safeguarding or compliance with law; the reasons and effective date shall then be notified promptly. A general meeting may by ordinary resolution amend or set aside a regulation, subject to applicable law and this Constitution. Any alleged breach shall be dealt with under Rule 13, not by bypassing its safeguards.

30.3 The Club shall maintain current safeguarding, conduct, disciplinary, privacy, retention and financial control policies required by this Constitution and/or applicable law or regulation. Club policies and operational regulations do not override this Constitution or applicable law or regulation. Records shall identify the approving body and effective date.

Change History

1. November 1998

2. Reviewed by the Committee September 2000

3. Bar hours amended by EGM 2nd June 2005

4. Membership numbers increased to 150 as approved by AGM 2nd November 2006

5. Reviewed by management team for spelling and grammar 6th February 2007

6. Membership numbers increased to 160 as approved by AGM 1st November 2007

7. EGM 3 March 2009: Introduction of Daytime Membership, Rule 3c.

8. AGM 5 Nov 2009: Changes carried to Rules 10 and 11:- insertions as underlined below, and certain omissions [struck-out] from the previous wording: Rule 10. "Only the President, Vice-Presidents, Honorary Life Members and [members paying full fees] adult members, as well as the Representative of the Junior Members at the Management Committee Meetings, may vote at a General Meeting. [but the number of non-voting Club members must not exceed 15% of the total membership]" and Rule 7. "The Management Committee (see Rule 11b) has the right to suspend membership without refund of subscription or to expel from membership without refund of subscription and with or without conditions for reinstatement in any case where a member is considered to have behaved in a manner contrary to the interests of the Club."

9. AGM 4 Nov 2010. Numerous and sundry changes of which details are available from the Chairman or Secretary of the Management Committee.

10. AGM 3 Nov 2011. Addition of Rules 36, 37 and 38 at LTA's request.

11. AGM 6 Nov 2014. Amended age clarification for Junior and Mini tennis players in constitution Rule 6.

12. AGM 5 Nov 2015. Amended Objects 2e of Rules, and consequently Procedure 28.

13. AGM 8 Nov 2018. Numerous and sundry changes of which details are available from the Secretary of the Management Committee.

14. AGM Nov 2019. Sundry changes of which details are available from the Club Secretary for the RATC Committee.

15. AGM Nov 2020. Adult Membership numbers increased from 150 to 200. Minis/Juniors reduced from 150 to 100.

16. AGM Nov 2022. Sundry changes of which details are available from the Club Secretary for the RATC Committee.

17. AGM Nov 2024. Amended Complaints Procedure 7c, and Vacancies waiting list applications procedure 18 b as approved by AGM November 2024.

18. AGM Nov 25. Amended definitions of Junior and Minis. Added clause 28.11 in relation to parking overnight. Adopted amendments to borrowing and terms to meet CASC status criteria.

19. 2026: Rule 2.2.9 cross-reference updated from Item 10 to Rule 1.1 following completion of its special approval procedure.

20. AGM 18 November 2026. Adopted amendments concerning membership and CASC admission; subscriptions; governance and communications; financial controls; discipline; and operational regulations.

Schedule A Operational regulations

Initial operational regulations adopted at the AGM on 18 November 2026 under separate Resolution 11. These are maintained separately from the Constitution under Rule 30 and include revised junior participation and court-booking provisions.

A1. Visitors may be introduced to the Club by Members and are entitled to the normal playing facilities. Members may not introduce more than three playing guests at any one time and no individual guest may play at the Club more than six times in a Membership year. The introducing Member is responsible for paying the appropriate visitor's fee/s. Junior visitors are subject to the same rules as for Junior Members.

A2. Members playing official LTA or similar competitions may use the courts and balls without payment of visitors' fees in respect of their partner or opponents, providing they play on a day and time agreed by the Secretary.

A3. Members must wear correct tennis attire and tennis shoes when on court.

A4. It is the duty of each Member to see that the courts, buildings and surroundings are kept free from rubbish and litter.

A5. Members and visitors bringing dogs to the Club should keep them on a lead.

A6. Junior participation in Club sessions shall be managed under Rule 12.13 using proportionate safeguarding and safe-participation arrangements.

A7. Persons wishing to use the practice wall will have priority on that court whenever another court is available for normal play so long as it is booked on the court booking system.

A8. Unless permission is granted by the Management Committee, no-one other than the official Club coaches can give coaching for remuneration on the Club courts.

A9. The Club's coaches may assess whether a Member is of a suitable standard of play to participate in a particular Club social or group coaching session.

A10. The clubhouse, courts and areas considered to be in close proximity to the courts (including the area between the clubhouse and court one) are no smoking areas (tobacco, e-cigarettes and other).

A11 Court bookings and fair access

A11.1 Booking system. Courts must be booked through the Club's online system, subject to Membership rights and courts reserved for authorised Club activities. All participating Members and guests must be identified before play, and the booking Member must keep details accurate. Members must comply with these Rules even where the system permits a non-compliant booking.

A11.2 Advance bookings. Members may book up to seven days in advance. Bookings no longer required must be cancelled promptly so others can use the court.

A11.3 Booking duration. Bookings are limited to 90 minutes for singles or 120 minutes for doubles. Members must not split or coordinate bookings in different names to circumvent these limits or the daily peak-time limit. Play may continue after a booking only if the court is not required by others and the daily peak-time limit is respected.

A11.4 Genuine use of bookings. The Member making a booking must participate throughout. Bookings must not be transferred, made on another person's behalf or arranged to evade Membership restrictions or playing limits. Authorised organisers may book for official Club activities. The Management Committee may require non-compliant bookings to be corrected, shortened or cancelled.

A11.5 Peak-time play and fair access. The Management Committee shall define and publish peak hours. Each Member may play for no more than 120 minutes in total during peak hours on any one day across all individual bookings and courts, including continuations, regardless of who books. Only time within peak hours counts. Official Club-organised socials and representative Club team matches are additional to, and excluded from, this limit; privately arranged groups are not exempt. Repeated or deliberate breaches may be dealt with under Rule 13.

A12. Vehicles are not permitted to remain overnight on the premises without permission of The Management Committee.